

## **CIVIL SERVICE BOARD MINUTES**

**NOTE: THE MINUTES OF THE CIVIL SERVICE BOARD ARE NOT VERBATIM.**

The Civil Service Board of the Seminole County Sheriff's Office met on August 2, 2022 via Go to Meeting and at the Seminole County Sheriff's Office. The Board Members present were Mr. Ben Newman (in person), Retired Major David Diggs (in person), Sgt. Thomas Fewell (in person), and Ms. Dawn Kraus (in person). Sr HR Analyst Shelley Curenton (in person) was also present.

The meeting started with a call to order at approximately 4:03 pm with roll call.

The minutes for the previous meeting, held on July 5, 2022, were reviewed. Ms. Kraus made a motion for approval of the minutes. Major Diggs seconded the motion. The minutes were unanimously approved.

Under the agenda item, old business, the Board was made aware that the waiting period to retake the typing test is 6 months if the applicant does not achieve a passing score. The Board Members discussed whether the waiting period is too long and maybe it should be reduced to three months.

Under the agenda item, old business, the correctional Sergeant promotional testing has been announced and the testing dates will be coming soon.

The Sworn/Certified and Communications Eligibility List was reviewed. Major Diggs made a motion for approval of the eligibility lists. Sgt. Fewell seconded the motion. The eligibility lists were unanimously approved.

The next meeting is scheduled for 4:00 pm on September 6, 2022.

The meeting adjourned at approximately 4:19 pm.

These minutes were prepared by Shelley Curenton and approved by the Board Secretary, Deputy Burke.